**K-12 & Mt. SAC Regional Consortium**

**Steering Committee Agenda**

Monday, October 19, 2015

1:30-3:30 p.m.

Mt. San Antonio College, Bldg. 40, Rm 103

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| X | Baldwin Park (John Kerr, Veronica Valenzuela) | X | Charter Oak (Kathleen Wiard) | X | Mt. San Antonio(Liza Becker, Madelyn Arballo) | X | Walnut Valley(Jeff Jordan) |
| X | Bassett (Albert Michel, Virginia Espana) | X | Covina Valley(Dan Gribbon, Claudia Karnoski)  | X | Pomona (Enrique Medina, Cheryl Henry, Marie Dennis) | **Partners/guests present**:  |
|  |  | X | Hacienda La Puente(Matt Smith)  | X | Rowland (Rocky Bettar) |

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| **Agenda Items** |  | **Outcomes** |
| Welcome & Agenda CheckPublic Comment Approval of Minutes of 9/6/2015 | No CommentsClaudia moved and Madelyn seconded a motion to approve the minutes of 9/6/2015. Motion carried. |  |
| Objectives for the day:1. AEBG Governance Template
* Signatures
1. 3-Year Plan Amendment revision
2. AB86 spend down update and plan
3. AB104 Annual Plan
* Central consortium budget
* Priorities by district
* Performance Measures
* Data tables
* Plan for completion and due date
1. Fall Conference – Friday, October 30, Pacific Palms
* Agenda check
* Registration counts
* Special Guests
* Evaluation
 | 1. Madelyn shared the final document. Since there were no additions or changes, the document was signed by all the members and is ready for submission.
2. Madelyn presented the 3-Year Plan Amendment revision. Most of the information was taken directly from our original plan. New areas will be addressed after further research and analysis of needs. Enrique moved and Dan seconded a motion to approve the plan. Motion carried. No other changes were recommended and the document was signed by all members.

Lisa moved and Claudia seconded a motion to approve the new name for the consortium as *Mount San Antonio Regional Consortium for Adult Education.* Motion carried. Madelyn asked that all members submit invoices and personnel costs by October 26 so that a decision could be made at our next meeting regarding spending down the planning grant which ends on Dec 30. She will check to see whether funds can be encumbered. 1. Madelyn presented a revised centralized budget for 2015-16. Rocky moved and John seconded a motion to approve the budget with the change from $20,000 to $30,000 for the Spring Summit.
2. The committee identified funding priorities for 2015-16. It was agreed to set aside an additional $250,000 to support the Work Groups. Rocky moved and Enrique seconded a motion to approve the attached 2015-16 budget for the remainder of the consortium funds.

Madelyn shared the latest information on performance measures and asked that Districts email her their data tables by Monday, Oct. 26. She will provide a final draft of the Annual Plan at our next meeting.1. Wanda provided an update on the planning for the Fall Summit.
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| Other updates and topics |  | . |

**Next meeting:** Tuesday**,** November 3, 1:30-3:30 at Mt. SAC, Bldg 40, Rm 103